



# REQUEST FOR INFORMATION Building Division

Firm & Lawyer Name \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Postal Code \_\_\_\_\_ Contact \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Please supply the items of information indicated below by \_\_\_\_\_ 20\_\_\_\_\_  
(date required)

Heritage Designation	<input type="checkbox"/> N/C	Survey Compliance	<input type="checkbox"/> \$93.78
Work Order Certificate	<input type="checkbox"/> \$41.68	Zoning Information	<input type="checkbox"/> \$41.68

Choose preferred payment method below:

- Enclosed is cheque # \_\_\_\_\_ payable to City of Peterborough for a total of \$ \_\_\_\_\_
- Charge to My Account (local lawyers only)
- Pay Online – Credit Card only; payment information will be provided once request is processed

Information request for:

Property Address \_\_\_\_\_

Legal Description \_\_\_\_\_

Roll Number \_\_\_\_\_ Your File Number \_\_\_\_\_

Survey Enclosed (For Survey Compliance Letters): Yes  No

Date Survey Signed: \_\_\_\_\_ Survey Signed By: \_\_\_\_\_

Purchase \_\_\_\_\_ purchase from \_\_\_\_\_  
Purchaser \_\_\_\_\_ Vendor \_\_\_\_\_

Mortgage \_\_\_\_\_ mortgage to \_\_\_\_\_  
Present Owner/Mortgagor \_\_\_\_\_ Mortgagee \_\_\_\_\_

Forward Completed Form To:

Building Division, City of Peterborough, 500 George Street North, Peterborough ON K9H 3R9  
Phone (705) 742-7777 ext. 1892 / Toll Free (855) 738-3755 ext. 1892 / Fax (705) 742-1294 or  
email [zoningclerk@peterborough.ca](mailto:zoningclerk@peterborough.ca).