

Peterborough Transit Liaison Committee Agenda

Date: Thursday, June 20, 2024

Time: 2 pm

Location: Training Room, Transit Offices, 130 Aylmer Street North

1. Call to Order
2. Land Acknowledgement

We respectfully acknowledge that we are on the treaty and traditional territory of the Mississauga Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.

3. Confirmation of Minutes - April 11, 2024
4. Presentations
 - a. PTLC24-004 - 2024 Summer Transit Route Adjustments
 - b. PTLC24-005 - Transit Bus Stops and Shelters Program
 - c. PTLC24-006 - Technology Drive Passenger and Business Survey
5. Discussion
6. Other Business
7. Next Meeting
8. Adjournment

Peterborough Transit Liaison Committee Meeting Minutes

Date: April 11, 2024

Present: Keith Riel (Councillor), John Morris (CPD), Julie Morris, Joel Willett (Fleming), Sandra Needham

Virtual: Phil Mechetuk, Robert J Dunford (Manager-Transportation Planning), Tracy Milne (Trent)

Staff Present: Barry Wakeford, Director, Transit Services
Cory MacLeod, Transit Operator & ATU Union Representative
Jennifer McFarlane Commissioner of Municipal Operations (Acting)
Andrea Donnelly, Recording Secretary

Regrets: Elaine Hewitt, Stephanie Bolton (Age-Friendly), Lindsay Stroud (Transportation Demand Management Planer), Natalie Stephenson (Green-Up), Carolyn Jobbitt (Admin Assistant to the Commissioner of IPS), Kevin Duguay (Councillor)

1. Call to Order

The meeting of the Peterborough Transit Liaison Committee was called to order by the Chair at 2:03 p.m.

2. Land Acknowledgement

3. Confirmation of Minutes

Moved by John Morris and seconded by Julie Morris.

That the minutes of the meeting held on February 1, 2024 be approved.

Carried.

4. Presentations

- a) Report PTLC24-003 – Accessible Community Transit Service

Moved by Joel Willett and seconded by John Morris

That the Peterborough Transit Liaison Committee approve the presentation outlined in report PTLC24-003 dated April 11, 2024, as follows:

That the report be received for information.

Carried.

5. Other Business

- Discussed the need for more bus shelters.
- Barry discussed to sell subsidized Ontario Works Transit bus passes at the Senior rate \$50.00 with the subsidy of \$34.00 the amount due \$16.00.
- Pilot change to route #4 and community buses to start May 2024 proposed changes were provided to Committee members.
- Keith Reil identified bus route Technology Drive needs improvement for shift worker hours.
- Education video on Transit etiquette in partnership with Transit, Fleming College, and Trent University.

Next Meeting

The next meeting of this Committee will be Thursday, May 23, 2024, at 2 p.m. (Tentative)

Adjournment

Moved by Sandra Needham and seconded by John Morris

That this meeting adjourns at 3:15 p.m.

Carried

Andrea Donnelly, Recording Secretary

Keith Riel, Chair



City of
Peterborough

To: Peterborough Transit Liaison Committee

From: Barry Wakeford, Director Transit Services

Meeting Date: June 20, 2024

Report: 2024 Summer Transit Route Adjustments, Report Number
PTLC24-004

Subject

A Report to inform the Peterborough Transit Liaison Committee of the 2024 summer transit route adjustments.

Recommendation

That the Peterborough Transit Liaison Committee approve the recommendation outlined in Report PTLC24-004, dated June 20, 2024, of the Director, Transit Services as follows:

That the Report PTLC24-004 and the presentation be received for information.

Executive Summary

- Transit Staff are adjusting Route #4 “Weller” and Route #8 Monaghan and introducing a Peterborough Regional Health Centre Pilot Project in summer 2024.
- Staff will continue to make strategic and incremental changes to address safety, efficiencies, and ridership needs. The goal is that these changes will increase ridership.

Background

Transit Staff are adjusting Route #4 “Weller” and Route #8 Monaghan and introducing a Peterborough Regional Health Centre Pilot Project on June 23, 2024.

Route # 4 “Weller”

In January 2024, the frequency of Route #4 “Weller” was increased to every half hour on weekdays between 7:30 p.m. and 5:30 p.m. Since this change, the ridership has increased on this route by 78% from January through May compared to 2023.

In May, the route was changed to only services the hospital on the west bound portion. This change has helped to keep the route on schedule. Passengers residing to the west of the hospital requested that it service the hospital on the east bound portion of the route. This change will occur in July 2024.

Route # 8 “Monaghan”

The Route #8 “Monaghan” travels from Trent University to Fleming College and returns along the same path. This route services the Towerhill Road and Fairbairn Street intersection.

The Transportation Master Plan (TMP) and the 2021 Transit Route Review has plans for this route to service the new subdivision on Lilly Lake Road as part of future service coverage improvements. Due to multiple requests and safety concerns, Staff decided to add this location to Route #8 “Monaghan” for the July sign-up.

To accommodate the additional 8 to 10 minutes this adds to the route time, the route will not access the Casino on Crawford Drive. It will travel from Crawford Drive to The Parkway to Sir Sandford Fleming Drive.

Peterborough Regional Health Center (PRHC)

As a pilot project, for passenger safety, the flow of certain bus routes around the PRHC will travel in a clockwise direction. Routes #4 (east bound), #8 “Monaghan” (north bound), and Community Buses #22 Blue and #23 Red will approach the hospital from Medical Drive onto Alexander Avenue. Stops will be added at Extendicare, PRHC at the south entrance, PRHC at the main entrance, and the stop & shelter by the “Emergency” entrance. Community Buses will no longer go into the circle by the main entrance. Hospital staff support this change.

Engagement and Consultation

Consultation for these route adjustments occurred during the development of the Transportation Master Plan.

Strategic Plan

Strategic Pillar: Governance & Fiscal Sustainability

Strategic Priority: Support a culture of continuous improvement, safety, and innovation to enhance cost effective delivery of City programs and services.

This Report fits the Strategic Priority by recommending the continuation of a City service the residents depend on.

Budget and Financial Implications

There are no budget and financial implications associated with this report.

Conclusion

Staff will continue to make strategic and incremental changes to address safety, efficiencies, and ridership needs. The goal is that these changes will increase ridership.

Submitted by,

Barry Wakeford
Director, Transit Services

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City of
Peterborough

To: Peterborough Transit Liaison Committee

From: Barry Wakeford, Director Transit Services

Meeting Date: June 20, 2024

Report: Transit Bus Stops and Shelters Program, Report Number
PTLC24-005

Subject

A Report to inform the Peterborough Transit Liaison Committee on status of the Transit Bus Stops and Shelters program.

Recommendation

That the Peterborough Transit Liaison Committee approve the recommendation outlined in Report PTLC24-005, dated June 20, 2024, of the Director, Transit Services as follows:

That the Report PTLC24-005 and the presentation be received for information.

Executive Summary

- Investing in Canada Infrastructure Program (ICIP) for Transit funding was approved on August 21, 2023, in the amount of approximately \$2.3 million, to provide improvements to transit stops.
- There are 49 planned transit stop improvements in 2024.

Background

Investing in Canada Infrastructure Program (ICIP) for Transit funding was approved on August 21, 2023 in the amount of approximately \$2.3 million, to provide improvements to transit stops within the City including new transit shelters, upgrades to existing transit stops, and to provide other amenities such as lighting, waste containers, signage, and route information.

This project was awarded to Avion Construction Group Inc. through ITT-06-24 and will include upgrades to 49 transit stops at various locations throughout the City.

Engagement and Consultation

The design development for this project included consultation with the City's Transit Division, the Traffic Division, and the Accessibility Compliance Specialist. Individual property owners were also consulted where the project requires access to private property.

Strategic Plan

Strategic Pillar: Governance & Fiscal Sustainability

Strategic Priority: Support a culture of continuous improvement, safety, and innovation to enhance cost effective delivery of City programs and services.

This report fits the Strategic Priority by recommending the continuation of a City service the residents depend on.

Budget and Financial Implications

Funding for this project can be accommodated within the 2024 Capital Budget under Accessible Transit Stops and Transit Stops and Shelter ICIP.

Conclusion

The Transit Bus Stop and Shelters Programs will continue throughout 2024 upgrading 49 transit stops.

Attachments

Appendix A: Transit Stops and Shelters for 2024

Submitted by,

Barry Wakeford
Director, Transit Services

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Director, Transit Services
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BUS STOP IMPROVEMENT PROJECT 2024

All 3 Meter wide pads

- 1. Stop # 1812 Woodglade Blvd @ Kaw Heights Blvd n/w corner**
- 2. Stop # 1824 Woodglade Blvd @ Sherbrooke St s/e corner**
- 3. Stop # 1821 Kaw Heights Blvd @ Cherryhill Rd s/e corner**
- 4. Stop # 1813 Kaw Heights Blvd @ Cherryhill Rd n/w corner**
- 5. Stop # 1820 Kaw Heights Blvd @ Springbrook Dr s/e corner**
- 6. Stop # 1888 Kaw Heights Blvd @ Applewood Cres s/w corner**
- 7. Stop # 1815 Kaw Heights Blvd @ Lansdowne St n/w corner**
- 8. Stop # 1819 Spillsbury Dr @ Lansdowne St s/e corner**
- 9. Stop # 1366 in front of 773 Spillsbury Dr**
- 10. Stop # 1367 Spillsbury Dr, west side at Creekwood**
- 11. Stop # 1647 Brealey Dr @ Stinson Blvd n/e corner**
- 12. Stop # 1768 Brealey Dr @ Forster Ave s/e corner**
- 13. Stop # 1299 Brealey Dr @ Forster Ave n/w corner**
- 14. Stop # 1769 Brealey Dr east side at crosswalk lights south of Lansdowne**
- 15. Stop # 1626 Sherbrooke St @ Whitefield Dr s/e corner**
- 16. Stop # 1318 Glenforest Blvd, south side west of Lillico Cres**
- 17. Stop # 1201 Glenforest Blvd, south side west of Tamblin Way**
- 18. Stop # 1202 Fair Ave south side west of Bobolink**
- 19. Stop # 1729 Weller St north side at Fair Ave**
- 20. Stop # 1728 Weller St north side at Hawthorne Ave at play park**
- 21. Stop # 1726 on Weller St north side just east of Sherwood Cres**
- 22. Stop # 1893 on Weller St south side just east of Sherwood Cres at walkway to PRHC**

23. Stop # 1855 Weller St north side just west of Medical Dr
24. Stop # 1776 Medical Dr @ Weller St n/w corner
25. Stop # 1236 Hospital Dr just west of Dobbin Ave at parking lot entrance
26. Stop # 132 Sherbrooke St south side across from Foodland at bus shelter
27. Stop # 1271 Sherbrooke St north side @ Stannor Drive
28. Stop # 1329 Sherbrooke St south side @ Kenneth Ave
29. Stop # 1270 Sherbrooke St north side across from Prince of Wales school
30. Stop # 1330 Sherbrooke St south side at Prince Of Wales school
31. Stop # 1269 Sherbrooke St north side at Penrose Ave
32. Stop # 1268 Sherbrooke St north side at Park Place
33. Stop # 1897 Brealey Dr east side south of Parkhill Rd
34. Stop # 1873 Brealey Dr west side south of Parkhill Rd
35. Stop # 1882 Parkhill Rd south side at Chandler Cres
36. Stop # 1858 Parkhill Rd north side at Chandler Cres
37. Stop # 1194 Parkhill Rd north side at Pinehill Dr
38. Stop # 1829 Parkhill Rd south side at Wallace Dr
39. Stop # 1874 Parkhill Rd south side at Medical Dr
40. Stop # 1885 Parkhill Rd north side at Ravenwood Dr
41. Stop # 1886 Parkhill Rd south side at Ravenwood Dr
42. Stop # 1895 Stinson Blvd north side across from Wilfred Dr at community housing project
43. Stop # 1380 Lansdowne St south side east of Spillsbury behind sidewalk
44. Stop # 1663 Lansdowne St south side east of Brealey Dr behind sidewalk
45. Stop # 1884 Ireland Dr @ Brealey Dr n/e corner in front of sidewalk
46. Stop # 1600 Dobbin Rd @ Lansdowne St at Shoppers Drug Mart

47. Stop # 1442 Monaghan Rd east side @ Patterson St

48. Stop # 1413 Monaghan Rd west side @ Patterson St

49. Stop # 1761 Parkway east side south of Lansdowne at gas bar



City of
Peterborough

To: Peterborough Transit Liaison Committee

From: Barry Wakeford, Director Transit Services

Meeting Date: June 20, 2024

Report: Technology Drive Passenger and Business Survey, Report Number PTLC24-006

Subject

A Report to inform the Peterborough Transit Liaison Committee on the survey conducted with the Route #10 “Technology” passengers and businesses.

Recommendation

That the Peterborough Transit Liaison Committee approve the recommendation outlined in Report PTLC24-006, dated June 20, 2024, of the Director, Transit Services as follows:

That the Report PTLC24-006 and the presentation be received for information.

Executive Summary

- Route #10 “Technology” provides service to passengers to and from the downtown terminal to the industrial area along Neil Drive and Technology Drive, this route also travels along Lansdowne Street and George Street.
- Staff communicated with the riders and businesses serviced by Route #10 “Technology.”
- The feedback to the survey passenger and business regarding the Route #10 “Technology” was positive. Transit will continue to monitor service levels and adjust as required.

Background

Route #10 “Technology” provides service to passengers to and from the downtown terminal to the industrial area along Neil Drive and Technology Drive, this route also travels along Lansdowne Street and George Street.

There are three morning runs between 5:55 a.m. and 7:55 a.m., another four afternoon runs from 2:15 p.m. and 4:55 p.m. and an evening trip, added in November 2023, at 10:40 p.m.

In May, Staff rode on the bus and had discussions with passengers about their transit needs. Riders were asked if they wanted any changes or saw a need to increase the service. The consensus was that they were happy with the service, and they didn't see any need for changes at this time.

Calls were also made to several businesses in the area. Of those who responded none asked for changes or an increase to service.

Engagement and Consultation

Staff communicated with the riders and businesses serviced by Route #10 “Technology.”

Strategic Plan

Strategic Pillar: Governance & Fiscal Sustainability

Strategic Priority: Support a culture of continuous improvement, safety, and innovation to enhance cost effective delivery of City programs and services.

This report fits the Strategic Priority by recommending the continuation of a City service the residents depend on.

Budget and Financial Implications

There are no budget and financial implications associated with this report.

Conclusion

The feedback to the survey passenger and business regarding the Route #10 “Technology” was positive. Transit will continue to monitor service levels and adjust as required.

Submitted by,

Barry Wakeford
Director, Transit Services

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